16 Mar 2026

DIVISION MEMORANDUM
No. _146_ s. 2026

REITERATION ON THE IMPLEMENTATION OF THE AI – READY ASEAN TRAINING

To: Assistant Schools Division Superintendent
        Chiefs, CID, and SGOD
        Education Program Supervisors
        Public Schools District Supervisors/ Coordinators
        Elementary and Secondary Schools Heads
        All Others Concerned

1.   Relative to the **DepEd Memorandum No. 2025-11-053** issued by the Office of the Assistant Secretary for Strategic Management titled Implementation of the AI-Ready ASEAN Training in Select Schools Division Offices, this Office announces the succeeding activities in connection with this training program.

2.   In line with the above-mentioned activity, the **National Training on AI** under the **Project AGP.AI: The National Kick – Off of the DepEd AI Program** will be conducted through a 12-session AI training program that will cover topics such as *AI Fundamentals, AI Usage and Implementation, AI Ethics, Privacy, Security, and teaching about AI.* The Project will be implemented until May 2026.

3.   The target participants are teachers, parents, and learners. All classroom advisers are expected to facilitate this program in their respective advisory classes.

4.   The orientation for this activity will be incorporated during the Workshop on the Validation of the Basic DRRM-related Elements in BEIS at NDN Place and Events Center on March 17-19, 2026.

5.   The said training program will be monitored by the Central Office through the Regional Office of DepEd CALABARZON, which will observe the number of learners who complete the program. To ensure that the attendance of learners is recorded, they must take both the pretest and the posttest.

6.   Kindly refer to the attachments of this Memorandum for the details, session guides, and timeline of activities. Additional information about this training program is available at https://tinyurl.com/AIREADYASEANSITECVCT and at https://tinyurl.com/AIMASTERCLASSJCNVIDEO.

7.   For queries and clarifications, contact Mrs. Rosalinda A. Mendoza – EPS I – CID LRMS/AI Focal Person, through this number 043- 722-1840.

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8.   Immediate dissemination and strict compliance with this Memorandum are highly expected.

MARITES A. IBANEZ, CESO V
Schools Division Superintendent

Encl: Attachment 1-4
Reference: DepEd Memorandum no. 2025-11-053

To be indicated in the Perpetual Index
          under the following subject:
          Issuances-Division Memorandum

RAM/DM- REITERATION ON THE IMPLEMENTATION OF THE AI – READY ASEAN TRAINING
03-16-2026

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Attachment 1

TIMELINE OF ACTIVITIES

DATE	ACTIVITY	PERSON/S INVOLVED	LINK/S
March 17-19, 2026	Face-to-face orientation of AI Ready ASEAN	PSDS, School Heads, EPS, CID Chief	Venue: NDN Place and Events Center
March 23, 2026	Submission of the number of teachers and learners per Class and per Grade Level	School Heads, Administrative Officer II, Grade Level Chairpersons, Department Heads, Class Advisers	https://tinyurl.com/AIReadyASEANBatangas
March 24, 2026	1. Conduct of Pretest to learners 2. Conduct of the HOUR OF CODE Session (Estimated Time 30-45 mins.) 3. Conduct of Posttest 4. Photo documentation of the Activity	School Heads, Grade Level Chairpersons, Dept. Heads, Class Advisers	Download the presentation thru this link https://tinyurl.com/AIREADYASEANR4ACVCTPRES
March 25-26, 2026	Submission of MOVs	School Heads, Grade Level Chairpersons, Dept. Heads, Class Advisers	https://tinyurl.com/AIREADYASEANR4ACVCTCOR

Attachment 2 – SESSION GUIDE

You can download the presentation through this link:
https://tinyurl.com/AIREADYASEANR4ACVCTPRES

Estimated Time Allotment: 45 minutes – 1 Hour
Requirements: Laptop, LED TV (Teachers), Mobile Phone of Students (If available) and Internet connection

SLIDE NO	PREVIEW	THINGS TO DO
1	HOUR OF CODE — AI Ready ASEAN	**SAY:** *Hi everyone, and welcome to the workshop! I'm really excited to be here with all of you today. In the next 60 minutes, we'll explore how to confidently deliver the AI Ready ASEAN modules in a way that feels impactful, flexible, and tailored to your local context. You've already seen the content—now it's time to think about how to bring it to life*
2	JESTER NICODEMUS — AI READY ASEAN MASTER TRAINER / PEARL RAMIREZ-BERNAL — AI READY ASEAN MASTER TRAINER	**SAY:** This program is in partnership with LimitlessLab.org; Asean.org and powered by Google.org. It is facilitated and monitored by two (2) AI Ready ASEAN Master Trainer namely Dr. Jester C. Nicodemus and Ms. Pearl Ramirez-Bernal
3	Program Overview – AI Ready ASEAN	**SAY:** *AI Ready ASEAN is a regional program supported by Google.org and the ASEAN Foundation, aiming to* **build AI literacy across 10 countries**. *It targets youth, parents, educators, and trainers with self-paced modules that are contextual, inclusive, and future-ready. Over 5.5 million beneficiaries are expected to be reached.*
4	What is the hour of code?	**SAY:** What is the hour of code?

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5		**SAY:** *Hour of Code is a global movement that* **introduce coding and AI** *to students, parents, and educators, all* **in just one hour**. *It's fun, beginner-friendly, and designed to show that* **technology is for everyone.** *With our guide, you'll have everything you need to make it exciting, impactful, and easy to follow* SAY: No matter which challenge feels the biggest for you, that's exactly why Hour of Code exists. Hour of Code breaks down the barrier of 'coding is only for experts' and shows how fun and approachable it can be. It's designed to help educators and community leaders like you, whether you have a lot of tech experience or none at all! Bring fun, engaging technology learning to your students in just one hour. Let's explore how
6		**SAY:** AI and coding skills are becoming **essential for future jobs.** It helps learners move from passive tech users to creative problem-solvers *Who can join? They can be students, parents, educators and even anyone in the community* [explain the slides] Even if your students don't become programmers, the skills they gain from Hour of Code: critical thinking, creativity, and resilience, which are invaluable for any future career!
7		**SAY:** After taking you can receive a certificate of participation if you will finish the activity at the Code.org website [explain the slide] Even if your students don't become programmers, the skills they gain from Hour of Code: critical thinking, creativity, and resilience, which are invaluable for any future career!

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8	*Our Agenda* (table with columns: Duration, Agenda, Description)	**SAY**: Let's walk through how your Hour of Code event will flow. It's a simple structure designed to fit within an hour, but flexible enough to adjust if needed We'll start with the **Opening**, which takes around 5 to 10 minutes. This is your chance to welcome participants, set the tone, and briefly explain what Hour of Code is all about. You can also share why learning about AI and coding is important for their future Next is the **Main Activity**, which takes up most of your time — about 25 to 45 minutes. This is where participants dive into the chosen activity, whether it's an online coding game, an unplugged activity, or a group challenge. Encourage discussions, questions, and collaboration to make it interactive and fun Finally, you'll close the session with a **Wrap-up & Closing** segment, around 5 to 10 minutes. This is where you reflect on what everyone learned, ask participants how they felt about the experience, and, if possible, hand out certificates to celebrate their participation This flow helps keep your event structured, engaging, and rewarding — all within a manageable timeframe. And remember, it's okay to adapt the timing based on your group's needs
9	*Pre-Test* Please answer our pre-test so that we can assess the effective of this session. http://tiny.cc/LL-HOC-PreTest Choose **NICODEMUS, JESTER** As the trainer/Evaluator [QR Code]	**SAY**: let us start with the pretest, Open the QR Code or the highlighted link and choose **NICODEMUS, JESTER** as the Trainer/Evaluator DO: let them use their phone (if possible) but since they have work on it if they have performed the PRELIMINARY ACTIVITY then they can move on to the MAIN ACTIVITY, the AI FOR OCEAN.
10	Let's explore how AI works by training our own AI model! AI for Oceans Login to: https://studio.code.org/join/KNBFFY	**SAY**: Let's explore how AI works by training our own AI model!

11	**Instructions** 1. Go to the link: https://studio.code.org/join/KNBFFY 2. Watch the videos. Follow the activities and prompts. 3. Try to train the AI well! *AI for Oceans*	**DO:** open the link in your laptop and present it in the TV screen. You will be using your own laptop as the main gadget **DO:** Open the AI FOR OCEAN and call a student to do the training of the AI Model
12	**Reflection** Share your learnings and insights: • What did you learn about how AI makes decisions? • Was the AI always right? What caused its mistakes? • If you could build your own AI to solve a problem in your school or community, what would it do? • Why is it important to teach AI fairly and give it diverse data?	**DO:** Call at least 1-2 students and Ask the learners to get their insights for each questions • What did you learn about how AI makes decisions? • Was the AI always right? What caused its mistakes? • If you could build your own AI to solve a problem in your school or community, what would it do? • Why is it important to teach AI fairly and give it diverse data?
13	**Post-test** Please answer our post-test so that we can assess the effective of this session. https://tiny.cc/LL-HOC-PostTest Choose **NICODEMUS, JESTER** As the trainer/Evaluator	**SAY:** let us answer the POSTTEST, Open the QR Code or the highlighted link and choose **NICODEMUS, JESTER** as the Trainer/Evaluator **DO:** let them use their phone (if possible)
14	Congratulations on completing your Hour of Code! You've taken your first step toward becoming AI-ready. **What's Next** Share your experience! Post your photos and learnings on social media using #AIReadyASEAN #HourOfCode #BeASEAN Don't forget to tag @aseanfoundation and @googleorg Keep Exploring Try more fun activities and keep learning at code.org Be the spark Encourage others in your school or community to host their own Hour of Code!	**SAY:** **Congratulations on completing your Hour of Code!** You've taken your first step toward becoming AI-ready. **Share your experience!** Post your photos and learnings on social media using #AIReadyASEAN #HourOfCode #BeASEAN Don't forget to tag @aseanfoundation and @googleorg **DO:** Instruct the students to sign the attendance sheet
15	**ASSIGNMENT - AI Ready ASEAN** *AI Ready ASEAN* ASSIGNMENT: • Visit the AI Literacy Training Program through this website: https://tinyurl.com/AIREADYASEANSITECVCT • Register to the Hour of Code website through this link: https://studio.code.org/join/KNBFFY • Register to the 12 Hour AI Literacy Course website through this link: https://www.aiclassasean.org/register?referral=IUC8R	**SAY:** For your assignment, visit the AI Literacy website using the links in your screen and register

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Attachment 3 – MONITORING AND INCENTIVE TO SCHOOL

1. Target participants are teachers, parents, and learners.
2. The said training program will be monitored by the Central Office through the Regional Office of DepEd CALABARZON which will observe the number of learners that will accomplish the program. **To ensure the attendance of the learners will be recorded, they must take both the pretest and the posttest.**
3. A school plaque and recognition will be given to schools that will reach 80% participation in the Hour of Code.

RECOGNITION OF IMPLEMENTING SCHOOLS

Schools that achieve at least 80% participation (combined students and teachers) in the Hour of AI Challenge will receive the AI Ready ASEAN School Plaque of Recognition.

What You'll Receive:

- Digital and Physical AI Ready ASEAN School Plaque and Recognition - to display on your school website, social media, and physical bulletin boards

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Attachment 4 – Step-by-step process

STEP 1: Basahin at aralin ang nilalaman ng Memorandum
https://depedcalabarzon.ph/wp-content/uploads/2025/12/RM-2025-921.pdf

STEP 2: Magregister sa link ang mga School Head at teachers dito sa Link:
https://tinyurl.com/AIREADYASEANINTAKESHEET at sa link na ito
https://tinyurl.com/AIReadyASEANBatangas

STEP 3 – I browse ang website para may Idea ng step-by-step na gagawin
tinyurl.com/AIREADYASEANSITECVCT

Step 4: Panoorin ang video ng orientation para malaman nila kung paano iro-roll-out
ang AI READY ASEAN https://tinyurl.com/AIREADYASEANORVID4TEACHERS

STEP 5: Panoorin itong video na ito dahil ETO ANG GAGAMITIN SA LOOB NG
CLASSROOM pag nag roll-out. Panoorin at susundin ang mga steps na nasa video

 https://tinyurl.com/AIREADYASEANCLASSROOMVIDEO

STEP 5: Siguraduhin na mapasagot ang pretest at posttest para ma-count ang
attendance ng mga bata, eto yung mga link ng pretest at posttest

PRETEST through this link http://tiny.cc/LL-HOC-PreTest and choose the Master
Trainer / Evaluator

Trainer / Evaluator   :   Nicodemus, Jester C.

POSTTEST through this link http://tiny.cc/LL-HOC-PostTest

Trainer / Evaluator   :   Nicodemus, Jester C.

STEP 6: Balik sila sa website na ito para mai-submit yung MOVs
tinyurl.com/AIREADYASEANSITECVCT

LAST STEP: picturan yung actual classroom roll-out ng AI READY ASEAN at i-submit
dito yung mga photos: AI Ready ASEAN – Ongoing Implementation Photo Submission
Form: https://tinyurl.com/AIREADYASEANPOSTPHOTOS

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PHOTO SUBMISSION

📌 **Important Photo Guidelines:**
To ensure your school can be featured, please make sure that:

- Photos clearly show that an **actual session is taking place**.
- Learners are visibly **engaged and participating**.
- The photos are taken during the **actual implementation**, not staged or empty classrooms.

Submissions that do not clearly show active implementation and learner engagement may not be selected for posting.

Submit your photos here *
Upload up to 10 supported files. Max 10 MB per file.

⬆ Add file

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